



Utah Counties Insurance Pool

## BOARD OF TRUSTEES MEETING

Tuesday, April 14, 2009, 6:00 p.m.

Steve's Steakhouse (South Entrance)

647 South Main Street, Richfield, UT

## AGENDA

6:00 Dinner Provided

Call to Order and Welcome Attendees

Kay Blackwell

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### ITEM ACTION

- |   |  |                |
|---|--|----------------|
| 1 | Excuse Board Members Absent  | Kay Blackwell  |
| 2 | Approval of March 26 Meeting Minutes                               | Steve Wall     |
| 3 | Review/Approve Weber Dispatch Request for Workers' Comp Coverage   | Johnnie Miller |
| 4 | Review/Approve Amended Regular Meeting Schedule                    | Kay Blackwell  |
| 5 | Ratification and Approval of Payments and Credit Card Transactions | Steve Wall     |
- 

### INFORMATION

- |   |                                  |                |
|---|----------------------------------|----------------|
| 6 | Chief Executive Officer's Report | Johnnie Miller |
| 7 | Other Business                   | Kay Blackwell  |
- 

Adjourn





## BOARD OF TRUSTEES MEETING

### MINUTES

April 14, 2009, 6:00 p.m.  
Steve's Steakhouse, 647 South Main, Richfield UT

#### BOARD MEMBERS PRESENT

Kay Blackwell, *President*, Piute County Commissioner  
Ken Bischoff, *Vice President*, Weber County Commissioner  
Steve Wall, *Secretary-Treasurer*, Sevier County Clerk-Auditor  
Bruce Adams, San Juan County Commissioner  
Brad Dee, Weber County Human Resources Director  
Jim Eardley, Washington County Commissioner  
LaMar Guymon, Emery County Sheriff  
Jerry Hess, Davis County Deputy Attorney  
Jerry Hurst, Tooele County Commissioner  
Karla Johnson, Kane County Clerk-Auditor  
Wayne Smith, Iron County Commissioner  
Kent Sundberg, Utah County Deputy Attorney  
Steve White, Utah County Commissioner

#### OTHERS PRESENT

Johnnie Miller, UCIP Chief Executive Officer  
Mark Brady, UCIP Loss Control Manager  
Sonya White, UCIP Manager of Administration

#### Call to Order

Kay Blackwell called this meeting of the Utah Counties Insurance Pool Board of Trustees to order at 6:00 p.m. on April 14, 2009 and welcomed those in attendance.

#### Review/Excuse Board Members Absent

All Trustees were in attendance at this meeting.

#### Approval of March 26 Meeting Minutes

The minutes of the Board of Trustees meeting held March 26, 2009 were previously sent to the Board Members for review. Steve Wall made a motion to approve the March meeting minutes as written. Bruce Adams seconded the motion, which passed unanimously.

#### Review/Approve Weber Dispatch Request for Workers' Comp Coverage

Johnnie Miller explained that the Weber Area Dispatch 911 and Emergency Services District has requested coverage for workers' compensation through UCIP. A copy of the District's establishment resolution was provided to the Board (see attachment number one). The Pool's policy regarding coverage for special service districts is that the County has the following controls over the entity: a) The governing body of the member county must approve and/or appoint 50% or more of the governing body of the entity, and b) The governing body of the member county must appropriate 50% or more of the funding of the entity, and c) The governing body of the member county must have the authority to hire and terminate the employees of the entity. Ken Bischoff and Brad Dee confirmed that the Weber Dispatch 911 and Emergency Services District does not meet UCIP's policy criteria. Steve White made a motion to decline coverage for Weber Dispatch since the District does not qualify for coverage under the UCIP Joint Policy. Karla Johnson seconded the motion, which passed unanimously. Johnnie Miller will notify the District in writing of the Board's decision.

### Review/Approve Amended Regular Meeting Schedule

The Board of Trustees reviewed the 2009 Regular Meeting Schedule (see attachment number two). Jim Eardley made a motion to change the time of the regular Board meetings from 10:00 a.m. to 12:00 p.m. Lamar Guymon seconded the motion, which passed unanimously. Kent Sundberg made a motion to change the December 17 Board meeting to December 3, prior to the annual Membership Meeting. Ken Bischoff seconded the motion, which passed unanimously. Sonya White will email a revised schedule to the Board.

### Ratification and Approval of Payments and Credit Card Transactions

Steve Wall reviewed the payments made, payments to be made (see attachment number three) and credit card transactions with the Board. Steve Wall made a motion to approve the payments made, payments to be made and credit card transactions. Steve White seconded the motion, which passed unanimously.

### Chief Executive Officer's Report

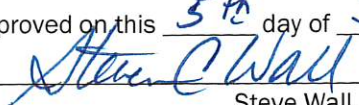
Johnnie Miller reported that today's annual Insurance Coordinator Workshop was well attended and the information presented was well received. Coordinators are excited about the new Personnel Hotline and the new premium credit program. As members start implementing these new programs, feedback will be presented to the Trustees at their Board meetings.

Johnnie received a letter from the State of Utah regarding the taking of UCIP's property in Sandy. Johnnie will provide the Board with an update at their next meeting.

### Other Business

Brad Dee encouraged the Board Members to promote attendance, within their Counties, at the upcoming UCIP Personnel Workshop, May 7.

The next meeting of the Board of Trustees is scheduled for June 5, 2009 in Washington County.

Approved on this 5<sup>th</sup> day of June 2009  
  
Steve Wall, UCIP Secretary-Treasurer

[Print this](#)

Entity: Utah Counties Insurance Pool  
Public Body: Board of Trustees  
Subject: Insurance  
Meeting Title: Board of Trustees  
647 South Main  
Meeting Location: Richfield 84701  
Meeting Date & Time: April 14, 2009  
6:00 PM - 9:00 PM  
Dinner Provided  
Call to Order and Welcome Attendees  
Excuse Board Members Absent  
Approval of March 26 Meeting Minutes  
Review/Approve Weber Dispatch Request for Workers' Comp Coverage  
Description/Agenda: Review/Approve Amended Regular Meeting Schedule  
Ratification and Approval of Payments and Credit Card Transactions  
Chief Executive Officer's Report  
Other Business  
Adjourn  
  
Notice of Special Accommodations: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sonya White at the Utah Counties Insurance Pool, PO Box 760, Midvale, UT 84047, or call 800-339-4070, at least three days prior to the meeting.  
Notice of Electronic or telephone participation: Any Member of the Utah Counties Insurance Pool Board of Trustees may participate telephonically.  
Other information:  
Contact Information: Sonya White  
801-565-8500  
sonya@ucip.utah.gov  
Posted on: April 07, 2009 04:47 PM  
Last edited on: April 08, 2009 05:41 PM







Utah Counties Insurance Pool  
*Supporting Your Goals Since 1992*

## **MEMORANDUM**

**To: UCIP Board of Trustees**

**From: Johnnie Miller**

**Date: April 9, 2009**

**Re: Weber Area Dispatch Work Comp Membership**

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In 2005 Weber County established the Weber Area Dispatch 911 and Emergency Services District as a special district under Utah Code Annotated § 17A-2-1304. Since that time, the payroll for district employees has been reported along with the county's payroll. As the special district is a separate legal entity, they have asked for their own work comp coverage separate from the county. I have reviewed the status of the district with the Weber County Attorney's office, and it appears the district meets the eligibility requirements under UCIP's current policy for membership.

Staff has collected all the documentation and payroll information necessary to process this entity for coverage in the work comp program. Annual estimated premium for the entity is \$8,950.

Staff has no specific recommendation regarding approval of membership of this special district, however, if the Board does not approve membership, the current policy should be reviewed for amendment.

JRM/jrm





**DRAFT – December 2, 2005**  
**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
WEBER COUNTY ESTABLISHING AN ADMINISTRATIVE CONTROL  
BOARD AND DELEGATING CERTAIN POWERS TO THAT BOARD TO  
GOVERN THE OPERATIONS OF THE WEBER AREA DISPATCH 911 AND  
EMERGENCY SERVICES DISTRICT**

**RECITALS**

**WHEREAS**, Utah Code Annotated § 17A-2-1304 permits counties to establish special service districts for the purpose of establishing consolidated 911 and emergency services; and

**WHEREAS**, the Weber Area Council of Governments (“WACOG”) has also requested that the Board of County Commissioners of Weber County create the District to fund and govern the operations of a consolidated 911 and emergency dispatch service district; and

**WHEREAS**, on the 12<sup>th</sup> day of July, 2005, the Board of County Commissioners of Weber County adopted a resolution establishing the Weber Area Dispatch 911 and Emergency Services; and

**WHEREAS**, the District is now a separate body politic and corporate with all of the rights, powers, and authority set forth in Utah Code Annotated § 17A-2-1314; and

**WHEREAS**, pursuant to § 17A-2-1326, Utah Code Annotated, 1953 as amended, the Board of County Commissioners may, by resolution, appoint an administrative control board for the district and delegate certain powers to that administrative control board.

**NOW THEREFORE**, the Board of County Commissioners of Weber County hereby resolves to create an administrative control board for the Weber Area Dispatch 911 and Emergency Services District.

**SECTION ONE**  
**ADMINISTRATIVE CONTROL BOARD**

- 1.01 The Board of County Commissioners of Weber County hereby establishes an Administrative Control Board for the district.
- 1.02 The board members shall be comprised as follows: (As a suggestion for initiating discussion please consider a board comprised of nine members with the following make-up: five members recommended by WACOG to represent cities other than Ogden and Roy, Ogden City and Roy City to exercise their appointment authority per statute, Weber County and the State (if authorized) to appoint one member each.) (WACOG will discuss this at their next meeting.)

## **SECTION TWO DELEGATED POWERS**

2.01 The rights, powers and authority delegated to the Administrative Control Board are:

1. The right to sue and be sued.
2. The power to enter into contracts considered desirable by the governing authority of the service district to carry out the functions of the service district, including, without limitation, the power to enter into contracts with the government of the United States or any of its agencies, the State of Utah, counties, municipalities, school districts, and other public corporations, districts, or political subdivisions including institutions of higher education. These contracts may include, without limitation, provisions concerning the use, operation, and maintenance of any facilities of the service district and the collection of fees or charges with respect to commodities, services, or facilities provided by the service district.
3. The power to acquire or construct facilities, to purchase, take, receive, lease, take by gift, devise or bequest, or otherwise acquire, own hold, improve, use, finance, and otherwise deal in and with real and personal property, or any interest in them, wherever situated, either within or outside of the service district.
4. The power to sell, convey, mortgage, pledge, lease, exchange, transfer and otherwise dispose of or contract with respect to use, operation and maintenance of, all or any part of its property and assets.
5. The power to accept governmental grants, loans, or funds and to comply with the conditions of them.
6. The right to utilize any officers, employees, property, equipment, offices, or facilities of the county or municipality which established the service district, and for which the governing authority of the service district shall reimburse the county or municipality from service district funds, a reasonable amount for the services so rendered or for the property, equipment, offices, or facilities so used.
7. The right to employ officers, employees and agents for the service district, including engineers, accountants, attorneys, and financial consultants, and to fix their compensation.
8. The right to adopt an official seal for the service district.

2.02 The Administrative Control Board may also borrow money and incur indebtedness, issuing its bonds or notes therefore, including, without limitation:

1. bonds payable in whole or in part from taxes levied on the taxable property in the Service district;
2. bonds payable from revenues derived from the operation of revenue-producing facilities of the service district;
3. bonds payable from both such revenues and taxes;

4. guaranteed bonds, payable in whole or in part from taxes levied on the taxable property in the service district;
5. tax anticipation notes;
6. bond anticipation notes; and
7. refunding bonds.

2.03 The Administrative Control Board may also:

1. Enact a resolution or ordinance that imposes fees or charges for any commodities, services or facilities provided by the service district. The District may collect those fees or charges, and may pledge all or part of the revenues from those fees and charges to the payment of any bonds issued by the service district, whether the bonds are issued as revenue bonds, guaranteed bonds, or as general obligations of the district. When revenue bonds are issued payable solely from the fees and charges authorized by this subsection, the fees and charges shall be sufficient to carry out any provisions of the resolution or ordinance authorizing the issuance of the revenue bonds, interest on the bonds, the operation and maintenance of the facilities, and the establishment and maintenance of appropriate reserve funds while the bonds are outstanding.
2. Adopt rules to assure the proper collection and enforcement of all fees and charges imposed by this section.
  - A. (i) The governing authority may assess and collect penalties and interest if the fees and charges are not paid when due.  
(ii) Any penalty or interest on delinquent charges assessed under the authority of this subsection shall be the same as applied to delinquent real property taxes for the year in which the fee or charge became delinquent.
  - B. When more than one commodity, service or facility is furnished by the district, the fees and charges for all commodities, services, and facilities may be billed to the user in a single bill.
  - C. All or any of the commodities, services, and facilities furnished to a user by the service district may be suspended if any fees or charges due the service district are not paid in full when due.

RESOLVED this 20<sup>th</sup> day of December, 2005.

Board of County Commissioners  
Of Weber County

By \_\_\_\_\_  
Kenneth A. Bischoff, Chair

Commissioner Bischoff voted \_\_\_\_\_  
Commissioner Cain voted \_\_\_\_\_  
Commissioner Dearden voted \_\_\_\_\_

ATTEST:

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Linda G. Lunceford, CPO  
Weber County Clerk/Auditor

## Sonya White

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**From:** Sonya White [sonya@ucip.utah.gov]  
**Sent:** Monday, April 06, 2009 3:44 PM  
**To:** 'Fox, Cindy'  
**Subject:** RE: Weber Dispatch quote - Workers Comp

Cindy,

The payroll numbers for Weber Dispatch were extracted from Weber County's total payroll during their payroll audit. In order to provide coverage for Weber Dispatch, please forward its governing documents. Once it is determined that Weber Dispatch is a county controlled entity, we will propose your request to the Board of Trustees at their next meeting on April 14.

Thank you,

Sonya White  
Manager of Administration  
Utah Counties Insurance Pool  
PO Box 95730  
10980 Jordan Gateway  
South Jordan, UT 84095  
801-307-2113(d)  
801-568-0495(f)

-----Original Message-----

**From:** Fox, Cindy [mailto:cfox@weber911.org]  
**Sent:** Sunday, April 05, 2009 7:01 AM  
**To:** Sonya White  
**Subject:** FW: Weber Dispatch quote - Workers Comp

Sonya,

I am following up on this issue and was wondering if you have received the information from Emily Boren? I appreciate your help with this matter.

Thank you,

Cindy L. Fox  
Interim Director  
Weber Area 911 and Emergency Services District

Office 801-395-8223  
Cell 801-643-1539

-----Original Message-----

**From:** Fox, Cindy  
**Sent:** Monday, March 16, 2009 9:37 PM  
**To:** Fox, Cindy  
**Subject:** FW: Weber Dispatch quote - Workers Comp

-----Original Message-----

From: Mecham, Debbie  
Sent: Tuesday, March 10, 2009 8:38 AM  
To: Sonya White  
Cc: Fox, Cindy  
Subject: RE: Weber Dispatch quote - Workers Comp

Dear Sonya,

I am contacting you to give you a new contact for Weber Area 911 on this issue. I am retiring this week. Cindy Fox is the Interim Director and her contact email is [cfox@weber911.org](mailto:cfox@weber911.org). Her telephone number is 801-395-8223.

Debbie Mecham

-----Original Message-----

From: Sonya White [mailto:[sonya@ucip.utah.gov](mailto:sonya@ucip.utah.gov)]  
Sent: Thursday, February 26, 2009 10:02 AM  
To: Mecham, Debbie  
Cc: [eboren@co.weber.ut.us](mailto:eboren@co.weber.ut.us); Johnnie Miller  
Subject: Weber Dispatch quote

Hi Deborah,

I spoke with Emily Boren at the County on February 20 regarding the payroll for Weber Dispatch. She confirmed that Weber Dispatch payroll was included in the numbers submitted to UCIP by the County and used to calculate their 2009 Workers' Compensation Premium. She is in the process of separating the numbers so that UCIP can better advise the County and Weber Dispatch on their Workers' Compensation coverage and services.

I will contact you once I have those numbers from Emily.

Thank you,

Sonya White  
Manager of Administration  
Utah Counties Insurance Pool  
PO Box 95730  
10980 Jordan Gateway  
South Jordan, UT 84095  
801-307-2113(d)  
801-568-0495(f)

-----Original Message-----

From: Mecham, Debbie [mailto:[dmecham@weber911.org](mailto:dmecham@weber911.org)]  
Sent: Wednesday, February 11, 2009 3:49 PM  
To: Sonya White  
Subject: RE: Weber Dispatch quote

Dear Sonya,

I'd like to see how we would proceed in creating our own account, as we are being processed through Weber County at this time. I'm sure there must be some paperwork that needs to be completed.

Would you please let me know what I need to do on my end, and I'll get right on it.

Thank you,

Deborah Mecham  
Weber 911  
801-395-8222

-----Original Message-----

From: Sonya White [mailto:[sonya@ucip.utah.gov](mailto:sonya@ucip.utah.gov)]  
Sent: Saturday, October 18, 2008 4:36 PM  
To: Mecham, Debbie  
Subject: Weber Dispatch quote

Hi Debbie,

Based on the information you have provided to us, the UCIP Actuaries has determined your premium indication to be: \$8,950.

Sonya White  
Manager of Administration  
Utah Counties Insurance Pool  
PO Box 760  
6900 South 900 East, Suite 230  
Midvale, UT 84047  
800-339-4070  
801-565-8500  
801-568-0495(f)

-----Original Message-----

From: Mecham, Debbie [mailto:[dmecham@weber911.org](mailto:dmecham@weber911.org)]  
Sent: Thursday, October 16, 2008 3:17 PM  
To: Sonya White  
Subject: FW: Weber Dispatch quote

Dear Sonya,

I just wanted to check to see if might know when we could have a quote for a workers comp rate for the 911 district. Any update you can provide would be appreciated.

Sincerely,

Debbie Mecham



From: Mecham, Debbie  
Sent: Friday, October 03, 2008 2:19 PM  
To: 'sonya@ucip.utah.gov'  
Subject: Weber Dispatch quote

Dear Sonya,

As per our phone conversation, here are the gross salary/benefit costs for our District, over the past three years:

2008 (estimated)	\$3,403,263
2007	\$3,201,029
2006	\$2,891,484

The amounts allocated to the district by Weber County for the last 4 years area as follows:

2008 (estimated)	\$31,778*
2007	\$5,731
2006	\$5,583
2005	unable to provide at this

time -

my assistant is out of the office and I only had back through 2006 in my office

\*Note that to date we have been assessed \$23,535 - so in prorating it, I am estimating the amount shown for the full year. Also, please note that the increase is based on the county changing their method of distributing throughout their various departments. It is my understanding that rather than distributing based on department classification (clerical, etc.), which is how they previously assessed each department, they are now taking the entire cost for the county and dividing it among departments equally, based on number of employees, regardless of classification. As mentioned, we are not truly a department of the county, but do contract with the county for payroll and accounting processes. Therefore, we are interested in obtaining a quote for the district, separate from the county.

I'm not sure if I understood something you mentioned in our call, but I think you were trying to determine how you could find out what our claims might have been since we have been under the county's policy. Unless your reports

indicate what department the claims came from (ours would be Dispatch), all I can tell you is that I'm aware of only two claims in the history of our organization. If the names would help, I can provide that information. Just let me know if you need that information, or anything else.

Deborah Mecham

Executive Director

Weber Area Dispatch 911 and Emergency Services District

2186 Lincoln Avenue

Ogden, UT 84401

Office: (801)395-8222

Fax: (801) 395-8233

"As the vital first link we are committed to providing the highest quality service in partnership with public safety and the community."

No virus found in this incoming message.

Checked by AVG - <http://www.avg.com>

Version: 8.0.173 / Virus Database: 270.8.1/1729 - Release Date:

10/16/2008

7:12 PM

No virus found in this incoming message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 8.0.234 / Virus Database: 270.10.22/1946 - Release Date:

02/11/09

11:13:00

No virus found in this incoming message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 8.0.238 / Virus Database: 270.11.40/2039 - Release Date: 04/03/09 06:19:00



# April 2009

April 2009							May 2009						
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19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		April 1 9:00am State Auditors Local Government Training (SOB Auditorium)	2	3	4
6	7	8	9 12:00pm Birthday Luncheon (UCIP)	10	11
13	14 12:00pm Insurance Coordinators Workshop (Richfield) 6:00pm Board of Trustees Meeting (Richfield)	15 UAC Management Conference (Sevier County)	16	17	18
20	21	22	23	24	25
27	28	29	30		26

# May 2009

May 2009							June 2009						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
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17	18	19	20	21	22	23	14	15	16	17	18	19	20
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31							28	29	30				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				May 1	2
					3
					4
4	5	6	Personnel Workshop (St. George, UT)	8	9
					10
					11
11	12	13	14	15	16
			County Reinsurance Limited Meeting (Park City, UT)		17
					18
18	19	20	21	22	23
			Western Interstate Region (WIR) Annual Conference, Pendleton, Oregon		24
					25
25	26	27	28	29	30
Memorial Day Holiday			12:00pm Litigation Meeting (UCIP Offices)		31

S	M	T	W	T	F	S
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4/9/2009 11:12 AM

## July 2009

August 2009

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26	27	28	29	30	31								

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		July 1		2 Independence Day Holiday	3
					4
					5
6	7	8	9	10	11
					12
					13
13	14	15 12:00pm Litigation Meeting (UCIP Offices)	16 10:00am Board of Trustees Meeting (UCIP Offices)	17	18
					19
20	21	22	23	24 NACo Annual Conference (Nashville) Pioneer Day Holiday	25
					26 NACo Annual Conference (Nashville)
27 NACo Annual Conference (Nashville)	28	29	30	31	



# August 2009

September 2009

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August 2009

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30	31					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
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12:00pm Litigation Meeting  
(Cedar City, UT)

Certificate in Risk Management (Cedar City, UT )

6:00pm Board of Trustees  
Meeting (Cedar City,  
UT)

Davis Commissioners Cup Golf To

## September 2009

October 2009

	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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27	28	29	30				25	26	27	28	29	30	31	

[illegible]

# October 2009

October 2009

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25	26	27	28	29	30	31

November 2009

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22	23	24	25	26	27	28
29	30					

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			October 1	2	3
					4
5		6	7	8	9
					10
					11
12		13	14	15	16
Columbus Day Holiday			12:00pm Litigation Meeting (UCIP Offices)	10:00am Board of Trustees Meeting (UCIP Offices)	17
					18
19	20	21	22	23	24
AGRIP Governance Conference (Seattle, WA)					
					25
26	27	28	29	30	31

# November 2009

November 2009

December 2009

S	M	T	W	T	F	S	S	M	T	W	T	F	S
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15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30												

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					November 1
2		3	4	5	6
					7
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9	10	11	12	13	14
			2009 UAC Annual Convention (St. George (Dixie Center)) 12:00pm Litigation Meeting (St. George, UT) 6:00pm Board of Trustees Meeting (St. George, UT)		15
16	17	18	19	20	21
					22
23	24	25	26	27	28
			Thanksgiving Day Holiday		29
30					

# December 2009

December 2009

January 2010

S	M	T	W	T	F	S	S	M	T	W	T	F	S
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20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	December 1	2	3	4	5
			Annual Membership Meeting (UCI)		
7	8	9	10	11	12
14	15	16	17	18	19
	12:00pm Litigation Meeting (UCIP Offices)	10:00am Board of Trustees Meeting (UCIP Offices)			
21	22	23	24	25	26
				Christmas Day Holiday	
28	29	30	31		







Utah Counties Insurance Pool  
*Supporting Your Goals Since 1992*

## **MEMORANDUM**

**To: UCIP Board of Trustees**

**From: Johnnie Miller**

**Date: April 9, 2009**

**Re: Weber Area Dispatch Work Comp Membership**

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In 2005 Weber County established the Weber Area Dispatch 911 and Emergency Services District as a special district under Utah Code Annotated § 17A-2-1304. Since that time, the payroll for district employees has been reported along with the county's payroll. As the special district is a separate legal entity, they have asked for their own work comp coverage separate from the county. I have reviewed the status of the district with the Weber County Attorney's office, and it appears the district meets the eligibility requirements under UCIP's current policy for membership.

Staff has collected all the documentation and payroll information necessary to process this entity for coverage in the work comp program. Annual estimated premium for the entity is \$8,950.

Staff has no specific recommendation regarding approval of membership of this special district, however, if the Board does not approve membership, the current policy should be reviewed for amendment.

JRM/jrm





# Utah Counties Insurance Pool

## Payments

March 27 - April 14, 2009

Type	Date	Num	Name	Memo	Amount
<b>WF-Expense</b>					
Paycheck	3/31/2009		Johnnie R. Miller	Direct Deposit	0.00
Paycheck	3/31/2009		Korby M. Siggard	Direct Deposit	0.00
Paycheck	3/31/2009		Lisa O. Brown	Direct Deposit	0.00
Paycheck	3/31/2009		Mark W. Brady	Direct Deposit	0.00
Paycheck	3/31/2009		Shaney M. Kelleher	Direct Deposit	0.00
Paycheck	3/31/2009		Sonya J. White	Direct Deposit	0.00
Paycheck	3/31/2009		Susan E. Gonce	Direct Deposit	0.00
Liability Check	3/30/2009		QuickBooks Payroll Service	Created by Payroll Services on 03/25/2009	-14,922.82
Liability Check	4/14/2009		QuickBooks Payroll Service	Created by Payroll Services on 04/07/2009	-14,757.86
Liability Check	3/31/2009	ONLINE	Utah Retirement Systems	Unit No: 864 (FEB 2009)	-6,201.75
Liability Check	3/31/2009	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270949000...	-5,663.00
Liability Check	3/31/2009	ONLINE	Utah State Tax Commission	Confirmation ICN: WT09K3W00061 ICN	-1,907.86
Liability Check	3/31/2009	ONLINE	Nationwide Retirement Solutions	Entity: 644013	-2,115.34
Liability Check	4/14/2009	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270950400...	-5,523.34
Check	3/31/2009	5037	United States Treasury	87-0495792	-30.62
Check	3/31/2009	5038	Henriksen/Butler	Invoice Number: 107201	-3,141.80
Check	3/31/2009	5039	Korby M. Siggard	Mileage Reimbursement	-193.82
Check	3/31/2009	5040	Arthur J. Gallagher & Co.	Invoice Number: 86164	-2,235.00
Check	3/31/2009	5041	By The Numbers Actuarial Consulting, I...	Invoice Number: 2009-063	-2,625.00
Check	3/31/2009	5042	Positive Incentives	Invoice Number: 86438	-871.14
Check	3/31/2009	5043	Office Depot	Invoice Number: 465271800-001	-7.29
Check	3/31/2009	5044	Bruce Adams	Expense Reimbursement	-357.30
Check	3/31/2009	5045	Ken Bischoff	Mileage Reimbursement	-49.50
Check	3/31/2009	5046	Kay Blackwell	Expense Reimbursement	-260.32
Check	3/31/2009	5047	Brad Dee	Expense Reimbursement	-49.50
Check	3/31/2009	5048	Gerald Hess	Mileage Reimbursement	-35.20
Check	3/31/2009	5049	Jerry Hurst	Mileage Reimbursement	-51.70
Check	3/31/2009	5050	Kent Sundberg	Mileage Reimbursement	-38.50
Check	3/31/2009	5051	Steven Wall	Mileage Reimbursement	-161.70
Check	3/31/2009	5052	Steve White	Mileage Reimbursement	-38.50
Check	4/1/2009	5053	Western AgCredit	Invoice Number: 4-2009	-10,788.00
Check	4/1/2009	5054		VOID:	0.00
Check	4/1/2009	5055		VOID:	0.00
Check	4/1/2009	5056		VOID:	0.00
Liability Check	4/1/2009	5057	Public Employees Health Program	Policy Number 1076 (MAR)	-6,393.10
Liability Check	4/1/2009	5058	Guardian	Group ID: 444718 (March)	-602.35
Liability Check	4/1/2009	5059	Sirius Consulting Group, LLC	Invoice: April (UCIP 1076)	-609.11
Check	4/7/2009	5060	State of UT Dept of Workforce Services	Account No: R 2-423713-0	-2,532.00
Check	4/7/2009	5061	Les Olson Company	Invoice Number: 1051363-IN	-205.12
Check	4/7/2009	5062	Larson & Rosenberger	Invoice Number: 39640	-16,166.85
Check	4/9/2009	5063	Henriksen/Butler	Invoice Number: 107321	-1,089.23
Check	4/9/2009	5064	Verizon Wireless	Invoice Number: 0749658549	-78.65
Check	4/9/2009	5065	Kent Sundberg	Mileage Reimbursement	-44.00
Check	4/9/2009	5066	Shaney M. Kelleher	Expense Reimbursement	-152.68
Check	4/9/2009	5067	Why'r'd	Quote Number: 203332	-2,894.25
Total WF-Expense					-102,794.20
<b>WF-Work Comp Expense</b>					
Check	3/31/2009	236	Carbon County	2008 Worker's Compensation Payroll Audit	-6,090.00
Check	3/31/2009	237	Daggett County	2008 Worker's Compensation Payroll Audit	-1,121.00
Check	3/31/2009	238	Garfield County	2008 Worker's Compensation Payroll Audit	-1,957.00
Check	3/31/2009	239	Kane County	2008 Worker's Compensation Payroll Audit	-9,544.00
Check	3/31/2009	240	By The Numbers Actuarial Consulting, I...	Invoice Number: 2009-062	-2,125.00
Check	4/7/2009	241	Mountain View Software	Invoice Number: 13759	-192.00
Check	4/9/2009	242	ISO Services, Inc.	Invoice Number: IS00032124	-54.95
Total WF-Work Comp Expense					-21,083.95
<b>TOTAL</b>					<b>-123,878.15</b>

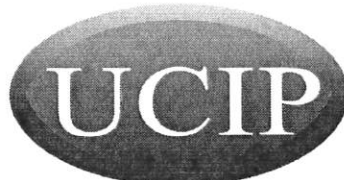


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<b>TOTAL</b>					<b>-123,878.15</b>





Utah Counties Insurance Pool  
*Supporting Your Goals Since 1992*

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FACSIMILE TRANSMITTAL SHEET

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TO:	FROM:
Madeline Christensen	Sonya White
COUNTY:	DATE:
Steve's Steakhouse	4/7/2009
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:
435-896-9306	2
RE:	
April 14, 2009 Dinner/Meeting	

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☐ URGENT    ☐ FOR REVIEW    ☐ PLEASE COMMENT    ☐ PLEASE REPLY    ☐ PER YOUR REQUEST

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NOTES/COMMENTS:

Thank you for reserving your basement banquet room for our upcoming Board of Trustees Dinner and Meeting, April 14, 5:30 – 9:00 p.m.

We will have approximately 20 attendees (I will call you with the final numbers on Monday the 13<sup>th</sup>). To conduct business we will need the set-up to be a hollow square or something similar. I haven't been in this room before so I'm not sure of the set-up options. With this size of group I feel it is best to offer them three choices instead of ordering off of the menu. The selections are: Filet Mignon (5 oz), Sirloin Center-Cut (5 oz) and Halibut with their choice of drink and desert (I will call you Monday with a count for each item). We also have one vegetarian. Attendees will begin arriving around 5:30 and I'm hoping that by 6:00 everyone's order will be in and prepared rather quickly so we can begin the meeting.

I've attached our TC-721G Tax Exempt form. I will pay with a credit card for this group. Please let me know if you have any questions or concern. Otherwise, I'll call you Monday with the counts.

Thanks!







Utah State Tax Commission

**Exemption Certificate for Governments & Schools**

(Sales, Use, Tourism and Motor Vehicle Rental Tax)

**TC-721G**

Rev. 12/07

Name of institution claiming exemption (purchaser) Utah Counties Insurance Pool		Telephone Number 801-307-2113	
Street Address PO 95730		City South Jordan	State UT
Authorized Signature <i>Sonya White</i>		Name (please print) Sonya White	ZIP Code 84095-0730
Name of Seller or Supplier: Steve's Steakhouse		Title Manager of Administration	
		Date 4/14/09	

The person signing this certificate **MUST** check the applicable box showing the basis for which the exemption is being claimed. Questions should be directed (preferably in writing) to Taxpayer Services, Utah State Tax Commission, 210 N 1950 W, Salt Lake City, UT 84134. Telephone (801) 297-2200, or toll free 1-800-662-4335.

**DO NOT SEND THIS CERTIFICATE TO THE TAX COMMISSION**  
**Keep it with your records in case of an audit.**

☐ **UNITED STATES GOVERNMENT OR NATIVE AMERICAN TRIBE**

I certify the tangible personal property or services purchased are to be paid directly with funds from the entity noted on this form and will be used in the exercise of essential governmental or tribal functions. NOTE: Includes sales of tangible personal property to federally chartered credit unions. "Directly" does not include per diem, entity advances or similar indirect payments.

☐ **CONSTRUCTION MATERIALS PURCHASED FOR SCHOOLS OR PUBLIC TRANSIT DISTRICTS**

I certify the construction materials purchased are on behalf of a public elementary or secondary school, or public transit district. I further certify the purchased construction materials will be installed or converted into real property owned by the school or public transit district.

Name of school or public transit district: \_\_\_\_\_

Name of project: \_\_\_\_\_

☒ **UTAH STATE AND LOCAL GOVERNMENTS AND PUBLIC ELEMENTARY AND SECONDARY SCHOOLS**Sales Tax License No. 12327158-002-STC

I certify the tangible personal property or services purchased are to be paid directly with funds from the entity noted on this form and will be used in the exercise of that entity's essential functions. For construction materials, if the purchaser is a Utah state or local government, these construction materials will be installed or converted into real property by employees of this government entity. "Directly" does not include per diem, entity advances, or similar indirect payments. **CAUTION:** This exemption does not apply to government or educational entities of other states.

To be valid this certificate must be filled in completely, including a check mark in the proper box.

**A sales tax license number is required only where indicated.**

Please sign, date and, if applicable, include your license or exemption number.

**NOTE TO SELLER:** Keep this certificate on file since it must be available for audit review.

**NOTE TO PURCHASER:** Keep a copy of this certificate for your records. You must notify the seller of cancellation, modification, or limitation of the exemption you have claimed.

If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at (801) 297-3811 or TDD (801) 297-2020. Please allow three working days for a response.



All dinners include a dinner salad with your choice of baked potato, fries, or vegetable and served with hot bread and homemade raspberry honey butter.

## STEVES SPECIALS



10 oz. New York \$21.95



8 oz. Filet Mignon \$24.95

8 oz. Sirloin \$21.95

7 oz. Steak Ends \$13.95

8 oz. Prime Rib \$22.95  
weekends only



10 oz. Rib Eye \$21.95

## STEVES BIG BOYS STEAK DINNERS



10 oz. Filet \$27.95

14 oz. Sirloin center-cut \$24.95



14 oz. Rib Eye \$24.95



14 oz. New York \$24.95

14 oz. Prime Rib \$25.95

(weekends only)

Butterfly Steak \$14.95

Chicken Fried Steak \$13.95

(Brown Gravy)

Fresh Ground Steak \$12.95

(Brown Gravy)

Extra Cut \$2.00/oz

## CHICKEN, FISH & SEAFOOD

Chicken Strips (4) \$11.95

Chicken Breast (2) \$12.95

8 oz. Salmon \$14.95

8 oz. Halibut \$18.95

1/2 Brook Trout \$13.95

Whole Brook Trout \$17.95

Shrimp (4) \$16.95

Extra Shrimp \$2.25

Lobster Dinner *(Ask for current Market Price)*

Lobster Tail *(Ask for current Market Price)*

Sautéed Mushrooms \$2.50

Extra Plate Charge \$3.00

No charge with salad order



## STEVES FAVORITES

RARE - Very Red and Very Juicy

MEDIUM RARE - Medium Red and Juicy

MEDIUM - Pink Inside and Juicy

MEDIUM WELL - Light Brown All the Way Through and Dry

WELL - Brown and Very Dry

Overcooking destroys the flavor of choice beef,  
Therefore we cannot guarantee the quality of steaks that are cooked well done.

100

## LIGHT EATERS

Each Dinner includes a dinner salad with your choice of baked potato, fries, or vegetables and hot bread with raspberry honey butter.

5 oz Filet \$19.95

5 oz Sirloin \$19.95

6 oz Steak Ends \$10.95

Chicken Fried Steak \$10.95

Fresh Ground Steak (brown gravy) \$9.95

Hamburger Sandwich \$9.95

Chicken Strips (3) \$9.95

Chicken Breast (1) \$9.95

Grilled Cheese Sandwich \$9.95

## EXTRAS

Cucumber Salad \$1.95

Three Bean Salad \$1.95

Beet Salad \$1.95

French Fries \$1.95

Side of Vegetables \$1.95

Mashed Potatoes (large) \$2.95

Mashed Potatoes (small) \$1.95

Cottage Cheese \$1.95

1 Shrimp \$2.25

Sautéed Mushrooms \$2.50

1 Chicken Strip \$1.50

Side of Cheese \$.50

## SALADS

Dinner Salad \$4.95

Salad Combo \$8.95

dinner salad & choice of potato

Chicken Caesar Salad \$8.95

Crispy Chicken Salad \$8.95

## DESSERTS

Steve's Cow Pie \$3.95

Cheesecake \$3.00

Chocolate Mousse Pie \$3.00

Peran Pie \$3.00

Ice Cream \$1.50

## BEVERAGES

Soda - Coke Products \$1.95

Coffee \$1.95

Hot Chocolate \$1.95

Milk \$1.95

Tea \$1.95

Lemonade \$1.95

## WINE

By the Glass

Merlot \$4.00

Cabernet \$3.50

Chardonnay \$3.00

White Zinfandel \$3.00

## BEER

Domestic \$3.00

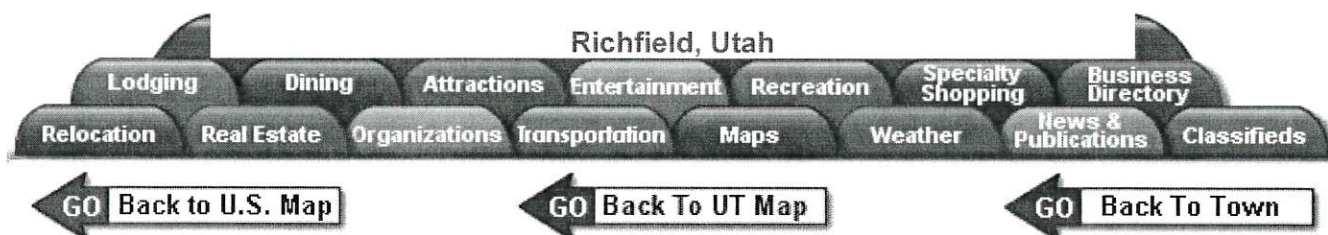
Imports \$3.50

A 15% GRATUITY WILL BE ADDED TO PARTIES OF 8 OR MORE AND CARRY-OUT ORDERS. A 20% GRATUITY WILL BE ADDED TO ALL BASEMENT PARTIES. TIP AND TAX NOT INCLUDED. UTAH STATE LAW REQUIRES A DINNER ORDER TO BE PLACED BEFORE SERVING ALCOHOL





# DiscoverOurTown.com



Ads by Google



## Ruth's Chris Steak House

The Home of Serious Steak. Easy Online Reservations.  
www.RuthsChris.com

## Utah ATV Trails Guide

Online guide to Utah ATV riding trails & printable trail maps.  
ATV-Riding.com

## Restaurant Salina

Find Local Restaurants. Maps, Reviews & More!  
www.AreaGuides.net

## Houses Richfield Ut

See current Real Estate listings in Richfield, UT. Search now!  
homegain.com

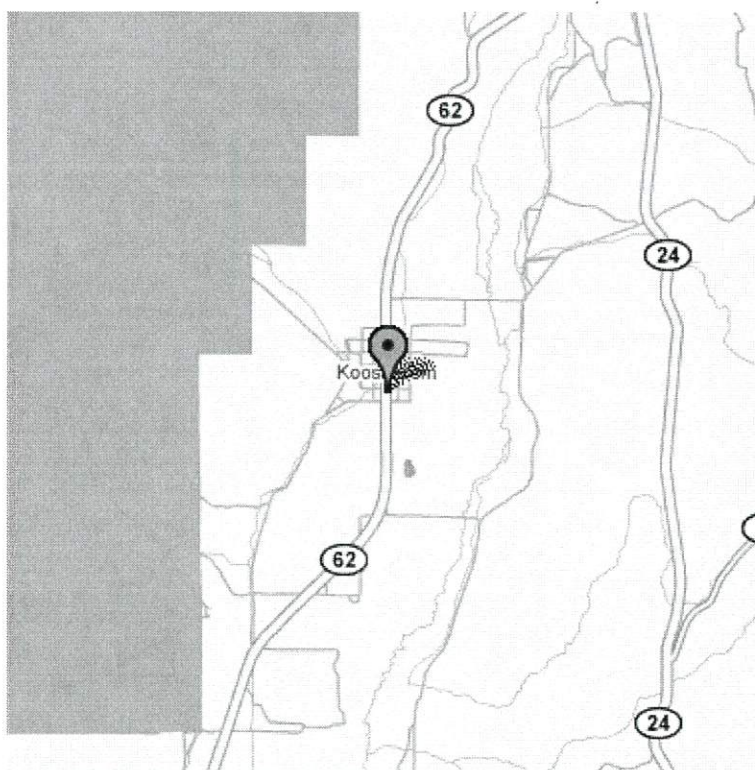
## Restaurants

Saint Cloud restaurants. Find local businesses on DexKnows.  
www.DexKnows.com

## Steve's Steakhouse

647 South Main Street  
Richfield, UT 84701  
435-893-8880

Look no further for thick steak dinners with all the trimmings.



## Vacation Rentals

Save up to 80% on property rentals in the Richfield area.  
www.rentalo.com

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\$30.00 RM Chg

Madaline Christensen

435-896-5579 (h)

435-893-4100 (w)

